GRK Suomi Oy

Invoicing Instructions

Business ID 2810844-3

Invoicing Addresses

E-invoices (preferred)

Our e-invoicing operator is BASWARE

- OVT ID: 003728108443
- Operator ID: BAWCFI22

PDF invoices by email

ostolaskut.suomi@grk.fi
invoices.suomi@grk.fi

The invoice and all related attachments must be submitted as a single PDF file (PDF 1.4 or later). Password-protected or encrypted PDF files cannot be processed. Please note that we do not accept paper invoices. Please submit invoices electronically in accordance with these invoicing instructions.

Other mail may be sent to:
GRK Suomi Oy
Jaakonkatu 2
01620 Vantaa, Finland

Reference Information

Please ensure that the following information is included on the invoice. If any of this information is missing, the invoice will be returned to the sender:

- Project number, written without spaces and with a slash between the parts
- The project number may, for example, be in the format 120000/1600, V11023/1600 or R12000/1600.
- The customer's first and last name.
- The period during which the work was performed

Our standard payment terms are 30 days net or 14 days net with a 2% discount.

Enquiries concerning purchase invoices and payments: **ostoreskontra@grk.fi**

GRK Suomi Oy is a business entity referred to in section 8c(1) of the Finnish Value Added Tax Act and is subject to the reverse charge mechanism for construction services.